

**CERTIFICATE AND ACKNOWLEDGEMENT OF SERVICE REQUIREMENTS
AND METHODS OF FULFILLMENT FOR INDIVIDUALS ENLISTING OR TRANSFERRING INTO UNITS OF
THE ARMY NATIONAL GUARD UPON REFRAD/DISCHARGE FROM ACTIVE ARMY SERVICE**

For use of this form, see AR 601-280; the proponent agency is ODCSPER.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, USC Section 270, 10 USC 511, 10 USC 673a, Section 301 and 304, Title 32, USC and Executive Order 9397, 22 November 1943.

PRINCIPAL PURPOSE: To explain obligation and participation requirements and to ensure that your agreement to these conditions is a matter of record.

ROUTINE USES: Confirmation of obligation and participation requirements, occasionally as a basis for nonparticipation action if requirements are not met.

DISCLOSURE: Disclosure of your SSN is voluntary, however, if not provided you will not be enlisted or transferred.

SECTION I - APPLICABILITY

This certificate and acknowledgment of service requirements will be completed by all individuals enlisting or transferring into units of the ARMY NATIONAL GUARD as applicable under AR 135-91.

SECTION II - INSTRUCTIONS

For soldiers enlisting in the Army National Guard: The Active Army/RC Career Counselor who obtains an ARNG assignment is responsible to read and explain the service requirements shown below. Following the reading, explanation, and affixing of proper signatures, a copy of the signed form will be attached to a copy of the soldier's orders.

SECTION III - EXPLANATION TO SOLDIER

In connection with membership in the Army National Guard, it is my duty and responsibility to explain the service and participation requirements that are applicable. If, during the course of the explanation, you have any questions, or want further clarification, advise me and I will explain all matters to your satisfaction and understanding before proceeding. The original of this certificate will be attached to the enlistment document once the Oath of Enlistment is administered at your new unit assignment. I will give you a copy of this signed certificate for your personal use.

This certificate is required by regulation when you have voluntarily elected one of the following options: *(Individual will initial next to the checked transaction.)*

- ☐ **1. ENLISTMENT INTO THE ARMY NATIONAL GUARD OF THE UNITED STATES OF A PRIOR SERVICE MEMBER WHO WAS RELEASED PRIOR TO COMPLETION OF AN INCURRED EIGHT-YEAR MILITARY SERVICE OBLIGATION (OBLIGOR).** I incurred an 8-year military service obligation upon entry into the active military service and I have not completed that obligation; therefore, this enlistment into the Army National Guard is at least for the minimum period of service remaining of my statutory obligation. This enlistment requires that I commence training with an ARNG unit immediately and I will report to said unit within 30 days of my release/discharge from activity duty. I will be required to maintain satisfactory participation in the Ready Reserve for the entire period of service stipulated on the enlistment document to which this is attached.
- ☐ **2. ENLISTMENT INTO THE ARMY NATIONAL GUARD OF THE UNITED STATES OF A PRIOR SERVICE MEMBER WHO WAS DISCHARGED HAVING NO REMAINING STATUTORY MILITARY SERVICE OBLIGATION (NON-OBLIGOR).** I am currently not a member of any Reserve Component, but I have had previous military service in the Armed Forces of the United States and I have no remaining statutory military service obligation. This enlistment requires that I commence training with a unit immediately and I will report to said unit within 30 days of discharge from active duty. I will be required to maintain satisfactory participation in the Army National Guard for the entire period of service stipulated on this document.

SECTION IV - SATISFACTORY PARTICIPATION

I understand that I must participate satisfactorily during the entire period of my enlistment or assignment to the Ready Reserve in accordance with the rules and regulations now in effect, or which may be hereafter placed into effect, by proper authority. Satisfactory participation in the Selected Reserve currently is defined as follows:

1. After completion of your active duty for training *(if required)* you will serve the remaining period of your enlistment with your assigned unit unless the option you selected provided for transfer to the Individual Ready Reserve *(IRR)* or Inactive National Guard *(ING)* after a period of time in your unit.

2. You will be required to attend all scheduled unit training assemblies *(at least 48 per year)* unless you are excused by proper authority. If you accrue 9 or more unexcused absences during any continuous 365-day period you may be declared an unsatisfactory participant. A soldier who attends a scheduled unit training assembly must be in the prescribed uniform, present a neat soldierly appearance, and perform his/her assigned duties in a satisfactory manner to receive credit for attendance. In the event that you do not receive credit for attendance for any of the reasons I have explained, you will be charged with an unexcused absence.
3. As a member of a unit you will be required to satisfactorily complete one period of annual active duty for training of not less than 15 days per year exclusive of travel time unless excused by proper authority.
4. If, through reasons beyond your control, you lose your unit assignment and are assigned by proper authority to the Individual Ready Reserve *(IRR)*, you may be required to complete a period of not more than 30 days active duty for training each year.
5. If you change residence to a location too distant to permit continued participation with your unit, you will be authorized a period of not more than 90 days of excused absence from training. During this 90-day period you must locate and join another Reserve Component unit.
6. You will be responsible for keeping your commander advised of your current mailing address at which you will receive official correspondence.
7. You will be responsible for replying and complying with all official orders and correspondence which you may receive.
8. If you fail to participate satisfactorily for any of the reasons I have explained or which may be placed into effect hereafter by proper authority, you may be declared an unsatisfactory participant and may be subject to reduction in grade and removal from the unit and transferred to the Individual Ready Reserve *(IRR)* or Inactive National Guard *(ING)*.
9. During the entire period of this enlistment, while I am a member of the Ready Reserve, I may at any time be ordered to active duty involuntarily as a member of a unit, or as an individual if not assigned to a unit, in the event of war or national emergency declared by the Congress or the President of the United States; or in the event of an emergency declared by the Governor of the state, or under any other conditions authorized by law in effect at the time of my enlistment or which may be hereafter be enacted into law. I understand that I must comply with said orders.

SECTION V - ADDITIONS OR CHANGES TO THIS CERTIFICATE

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A check in this block indicates that an addendum will be completed, signed by the soldier, and attached hereto once the Oath of Enlistment is administered at individual's new unit of assignment. Any addendum to your enlistment is to be considered an integral part of this certificate and it may add, alter, or delete, certain portions of this certificate. Only addendums that have been authorized by HQDA publications may be used for this purpose.

SECTION VI - ACKNOWLEDGEMENTS AND UNDERSTANDING OF ENLISTMENT, TRANSFER, OR UNIT ASSIGNMENT OBLIGATIONS

1. ASSIGNED TO

a. UNIT *(Include Street, City, State and ZIP Code)*

b. PHONE

c. UIC

2. TERM OF SERVICE

YEARS

MONTHS

DAYS

3. HIV TEST CERTIFICATION

a. DATE OF HIV TEST *(YYYYMMDD)*

4a. AFFILIATION BONUS AUTHORIZED

☐

YES

☐

NO

b. RESULTS OF HIV TEST

☐

POSITIVE

☐

NEGATIVE

4b. BONUS CONTROL NUMBER

5. I have been counseled concerning my eligibility for the Student Loan Repayment Program. I understand I may be eligible to reenlist to qualify for this program upon arrival at my unit of assignment.

6. I certify that the unit into which I am enlisting/transferring ☐ is ☐ is not farther than the reasonable commuting distance, as defined in AR 140-10, paragraph 1-10. I am expected to attend unit drills regularly and be a satisfactory participant of the unit identified in Item 1 above of this section.

7. I understand that if I have any problems as I transition into the Reserve Component *(RC)* I can contact the Reserve Component Retention Branch at: 1-888-572-9940 for assistance.

8. I certify that I have been counseled that "The effective date of my Army National Guard of the United States enlistment is the day my Oath of Enlistment is administered at my new unit of assignment." My contract will be voided if I reenlist or extend in the Active Army or if I become ineligible for enlistment under current policy on or before my transition date.

9. I, the undersigned, having voluntarily elected to become a member of the Army National Guard, acknowledge that all the conditions of such membership as outlined on this certificate were read and explained to me by the Active Army/RC Career Counselor whose signature appears in SECTION VII.

a. TYPED NAME OF SOLDIER

b. SOCIAL SECURITY NUMBER

c. SIGNATURE

d. DATE SIGNED (YYYYMMDD)

SECTION VII - CERTIFICATION BY CAREER COUNSELOR

1. I certify that I have read and explained all the conditions and stipulations concerning the specific program set forth above under which the individual will become a member of an ARMY NATIONAL GUARD unit. Following this reading and explanation, a copy of this signed form was furnished the above soldier.

a. TYPED NAME OF CAREER COUNSELOR

b. RANK

c. TITLE

d. SIGNATURE

e. DATE SIGNED (YYYYMMDD)

2. REMARKS